

## Application for Employment

Name			
Address	City	State	Zip
Phone #	Referred By	18 yrs or older    Yes    No	

### Employment Desired

Position applying for	Start Date	Hourly Rate Desired
Are you currently employed?    Yes    No	If so, may we call your present employer?    Yes    No	
Have you applied to this company before?    Yes    No	If so, when?	

### Education History

Name and location of school	Years Attended	Did you Graduate?	Subject Studied
High School			
College			
Trade School			

### Former Employment (list below last four employers, starting with the last one first)

Dates	Name, address, phone # of former employee	Salary	Position	Reason for leaving

## References

(Give the names of three persons not related to you, whom you have known for at least one year)

Name	Phone number	How you know them	Years known

## Authorization

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understanding, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal, or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into an agreement for employment for any specific period of time, or to make any arrangement contrary to the foregoing, unless it is in writing and signed by and authorized company representative.

This waiver does not permit the release or use of the disability-related or medical information in a manner prohibited by the American with Disabilities Act (ADA) and other relevant federal state law."

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE – HUMAN RESOURCES ONLY**

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<b>Reference Notes:</b>
1.
2.
3.

Hiring Process Notes:	CCBC & TB Results
MiRegistry/CPR	Orientation/Start Date